

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, July 15, 2019 6:15pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee Lovato – Present
Trustee Sedillo- Present
Trustee Chavez- Present
Trustee Hall- Present
Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the July 15, 2019 Regular meeting agenda as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the July 1, 2019 Public Hearing and Regular Meeting Minutes– Action Item

ACTION TAKEN: Trustee Chavez made a motion to approve the July 1, 2019 Public Hearing and Regular Meeting minutes as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the July 15, 2019 Bill List – Action Item

ACTION TAKEN: Trustee Lovato made a motion to approve the July 15, 2019 Bill list. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.

New Business

4.0 Discussion/Approval of Mayor Dial’s Police Officer Appointment- Action Item

Mayor Dial told the Board that he, Deputy Clerk Michelle Dunlap and Trustee Lovato interviewed Mr. Milton Torrez for the position of Town of Estancia Police Officer. Mr. Torrez interviewed very well and Mayor Dial is requesting approval of his appointment of Mr. Torrez to the Police Officer position. Mr. Torrez appears to be a good fit for SRO. Clerk Jones will inform the School Superintendent that the Town has hired an SRO. **ACTION TAKEN:** Trustee Lovato made a motion to approve the Mayor’s appointment of Mr. Milton Torrez to the position of Town of Estancia Police Officer. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

5.0 Discussion/Approval of Service Agreement between the Town of Estancia and KXNM Community Foundation for radio advertising- Action Item

Mr. Art Swenka recently gave a presentation to the Board with a proposed service agreement requesting that the Town compensate the radio station for advertising it does for the Town. Now that there is no longer a local newspaper, the Town has been using the radio station for advertising of local events, job openings, etc. The Board agreed to pay the radio station \$2000.00

for one year of advertising if the budget could afford it. The Town has budgeted for this very useful service. **ACTION TAKEN:** Trustee Lovato made a motion to approve the Service Agreement between the Town of Estancia and KXNM Community Foundation for radio advertising. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

6.0 Approval of Resolution 2019-15 Authorizing the Assignment of Authorized Officers and Agents for SAP 19-D2558-GF- Action Item – Roll Call

Clerk Michelle Jones explained that this resolution and the following agreement are part of the required paperwork that the Town must review, approve, and submit to the state in order to receive the Capital Outlay funding that the Town was approved for. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2019-15 Authorizing the Assignment of Authorized Officers and Agents for SAP 19-D2558-GF. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo- Yes, Trustee Chavez- Yes, Trustee Hall- Yes. **MOTION CARRIED**

7.0 Approval of Capital Outlay Agreement SAP 19-D2558-GF- Action Item

ACTION TAKEN: Trustee Hall made a motion to approve Capital Outlay Agreement SAP 19-D2558 GF. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

8.0 Approval of Resolution 2019-16 Authorizing the Assignment of Authorized Officers and Agents for SAP 19-D2559-GF- Action Item – Roll Call

Clerk Michelle Jones explained that this resolution and the following agreement are part of the required paperwork that the Town must review, approve, and submit to the state in order to receive the Capital Outlay funding that the Town was approved for. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2019-16 Authorizing the Assignment of Authorized Officers and Agents for SAP 19-D2559-GF. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo- Yes, Trustee Chavez- Yes, Trustee Hall- Yes. **MOTION CARRIED**

9.0 Approval of Capital Outlay Agreement SAP 19-D2559-GF- Action Item

ACTION TAKEN: Trustee Hall made a motion to approve Capital Outlay Agreement SAP 19-D2559 GF. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

9.0 Approval of Special Meeting to approve 4th qtr qtrly report and Final FY20 budget- Action Item

Clerk Michelle Jones requested a Special meeting so she could present the FY19 4th qtr qtrly report and the final FY20 budget for Board approval. The Board agreed to have a Special meeting on Monday, July 29th at 5:45pm. **ACTION TAKEN:** Trustee Hall made the motion to have a Special meeting on Monday, July 29th at 5:45pm for the purpose of approving the FY19 4th qtr qtrly report and the FY20 Final budget. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

10.0 Mayor/Council:

Trustee Hall talked about the recent water shut off the Town incurred as a result of a water main break. He talked about the potential fire hazard a complete shut off causes. He talked about the need for shut off valves throughout the Town. There was discussion about the need for new valves. Mayor Dial wants to add this to the ICIP. Mayor Dial thanked the City of Moriarty for their help with this leak.

Trustee Hall also talked about the need to repair the bathrooms at the park.

Trustee Chavez said that the tent would be arriving for Old Timers Day. She said the Rotary Club is excited about the proposed YCC project and she asked about the status of the current NM DOT Coop project. The Mayor, Clerk, and Deputy Clerk will be meeting with Richard Runyon from Dennis Engineering and will ask about the Coop project. She also asked if the Town could pay for the port-a-potties for Old Timers Day. The Mayor said he would ask Mr. Crosswhite from the Masons if they needed assistance paying for them.

Trustee Sedillo thanked everyone who worked so hard to quickly repair the main water line break. He informed the Board that the Clean Water State Revolving fund recently awarded \$55 million dollars in project loans. This is something the Town should look into applying for.

Trustee Lovato also asked about the bathrooms at the park. He also asked if the Town could pay for the port-a-potties for Old Timers Day. He asked the Clerk to send an email to the radio station requesting that they advertise about Old Timers Day.

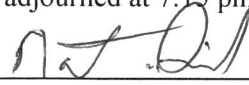
Mayor Dial told the Board that he would be attending a meeting with Richard Runyon, Clerk Michelle Jones and Deputy Clerk Michelle Dunlap this week to finalize the YCC application that is due on July 25th. The Mayor asked if anyone would be interested in trying to get a team together to represent Estancia in the upcoming mush ball tournament. He is working on negotiating a short term lease with the County for the Fairgrounds with the understanding that the County will work towards purchasing the fairgrounds.

He also said that he is very concerned about possible attempts from entities to take our water out of the Estancia basin. He has serious concerns about events occurring in the Town of Edgewood and will be talking with Mr. Art Swenka, who is part of the EMWT, about this issue.

Adjournment

Trustee Sedillo made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor.
MOTION CARRIED.

The meeting adjourned at 7:15 pm.

Approved: 

Date: 8/5/19

Attest: 

Date: 8/5/19